

Lovejoy Independent School District



**NEW STUDENT
REGISTRATION REQUIREMENTS**


Student's First Name

Middle

Last

Grade

Before a parent/guardian of a new student is allowed access to complete the LISD online registration process, the required documentation and completed forms listed below must be returned to the campus registrar.

REQUIRED DOCUMENTATION	RETURNED 
Proof of Residency Utility bill <i>and</i> one of the following * Rental/lease agreement * Builder's letter * Contract of sale	
Birth Certificate	
Social Security Card	
Immunization Records	
Copy of Parent/Guardian Driver's License	
Copy of Report Card or High School Transcript	
Withdrawal Form from Prior School (if enrolling after first day of school)	
FORMS TO COMPLETE	
Enrollment Form	
Home Language/Migrant/Immigrant Survey Form	
Ethnicity/Race Form	
Student Records Release Form	
Request for Student School Bus Transportation Form	



Lovejoy Independent School District NEW STUDENT ENROLLMENT FORM

Student Name:			Grade:
<i>First Name</i>	<i>Middle Name</i>	<i>Last Name</i>	<i>Enrollment Grade</i>
Student Street Address:			
<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
Student Mailing Address: <i>(If different)</i>	Home Phone Number:	Preferred name:	
Gender: <i>Circle one</i>	Date of Birth:	Year Entered 9 th Grade: <i>(For high school students only)</i>	
Male Female	<i>Month</i> <i>Day</i> <i>Year</i>		
Last School Attended: _____			
<i>Circle one:</i> Public Private Home School			
Special Services: <i>Circle all that apply</i>		Has the student ever repeated a grade? Yes No	
Dyslexia ESL 504 IEP GT None		<i>Circle one</i>	
Parent/Guardian Name:		Relationship to student:	
<i>First</i>	<i>Middle</i>	<i>Last</i>	<i>Circle one</i>
Parent/Guardian Email:		Mother Father Guardian	
Parent/Guardian Email:		Preferred Phone Number:	
Enrolling Party Signature:			Date:
_____			_____
Campus Administrator Signature:			Date:
_____			_____
<p>★★★The enrollment form is considered a governmental record. The penalties for giving false information on governmental records are contained in Section 37.10 of the Penal Code and in Section 25.00 (h) of the Texas Education Code. Any person who knowingly falsifies information to gain enrollment in Lovejoy ISD is liable for tuition fees (Texas Education Code 25.000).★★★</p>			

Authorization Release forms

The online Authorization process consists of completing a series of forms that provides Lovejoy ISD with information required for each student registered in the district.

All Forms must be completed by the parent or legal guardian for each student each school year.

Access the LISD Homepage and select Parent Resources. Select PowerSchool Parent Portal or Login at: <http://powerschool.lovejoyisd.net/>

Login Information:

Username: ---- (the username is the student's first name _ last name)

Password: ---- (student's first and last initial followed by the last four digits of social security number)

Click "[Access the Enrollment Packet Forms](#)" link.

Click on each form and fill in the appropriate information.

- [Student Information](#)
- [Student Sibling List](#)
- [Parent/Guardian Information for primary Household](#)
- [Parent/Guardian for Secondary Household](#)
- [Emergency Contacts, Authorized Persons to Pick-Up the Student](#)
- [Student and Parent Authorizations – Family Educational Rights and Privacy Act \(FERPA\)](#)

The Family Educational Rights and Privacy Act is a federal law that protects the privacy of student education records. The law gives parents the right to review their child's records, request that inaccurate or misleading records be amended, and request that directory information not be disclosed.

- [Student and Parent Authorizations – General Waivers](#)

[Student Code of Conduct](#)

The Lovejoy ISD Student Code of Conduct sets forth expected standards of conduct for my student and that the code also sets forth the consequences and penalties for departure from those standards. These standards and penalties are mandated by state law and district policy.

[Student Handbook](#)

Lovejoy ISD Student Handbook

[Technology Resources Acceptable Use Policy](#)

As part of our comprehensive curriculum, Lovejoy ISD will provide technology services for our students. Students in Lovejoy ISD use technology, including the Internet, in all subject areas to achieve the goals of Texas Essential Knowledge and Skills.

[General Waiver](#)

Permission granted to participate in school related and/or school-sponsored activities.

BE CERTAIN that everything is correct before you click Submit. Once you submit, you will not be able to change information without contacting your student's school.

**Texas Education Agency
Texas Public School Student/Staff Ethnicity and Race Data Questionnaire**

The United States Department of Education (USDE) requires all state and local education institutions to collect data on ethnicity and race for students and staff. This information is used for state and federal accountability reporting as well as for reporting to the Office of Civil Rights (OCR) and the Equal Employment Opportunity Commission (EEOC).

School district staff and parents or guardians of students enrolling in school are requested to provide this information. If you decline to provide this information, please be aware that the USDE requires school districts to use observer identification as a last resort for collecting the data for federal reporting.

Please answer both parts of the following questions on the student's or staff member's ethnicity and race. *United States Federal Register (71 FR 44866)*

Part 1. Ethnicity: Is the person Hispanic/Latino? (Choose only one)

- Hispanic/Latino** - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- Not Hispanic/Latino**

Part 2. Race: What is the person's race? (Choose one or more)

- American Indian or Alaska Native** - A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian** - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American** - A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander** - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White** - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Student/Staff Name (please print)

(Parent/Guardian)/(Staff) Signature

Student/Staff Identification Number

Date

LOVEJOY INDEPENDENT SCHOOL DISTRICT

259 Country Club Road Allen, Texas 75002
Lovejoy Elementary Phone 469-742-8000/Fax 469-742-8001
Hart Elementary Phone 469-742-8200/Fax 469-742-8201
Puster Elementary Phone 469-742-8300/Fax 469-42-8301
Sloan Creek Middle School Phone 469-742-8400/Fax 469-742-8401
Lovejoy High School Phone 469-742-8700/Fax 469-742-8701

Home Language /Migrant/ Immigrant Survey Ages 3 – 21

The Texas Education Agency requires that school districts conduct a home language survey for each student enrolled in public schools. In response to this requirement, the Lovejoy Independent School District requests that the following form be completed.

Name of Student _____ ID _____
Campus _____ Grade _____ Age _____

TO BE COMPLETED BY PARENT/GUARDIAN:

1. What language is spoken in your home most of the time? _____
2. What language does your child speak most of the time? _____
3. Has your family moved any time during the last three years from one school district to another in Texas or across states? Yes _____ No _____
4. Were any of these moves made to find temporary or seasonal work in agriculture related jobs such as packing, processing, harvesting, cultivating of crops or food processing or other jobs such as, dairy work, forestry, fishing, etc.? Yes ___ No ___
5. List names and ages of children who are not enrolled in school.
Name: _____ Age: _____
Name: _____ Age: _____
Name: _____ Age: _____
6. Was your child born in the United States? YES ___ NO ___
7. If no, where was your child born? _____ Country, State or Nation
8. Complete the chart below to show student's history of schooling:

School Year	Grade	Where	All or Partial Year	Schooling Outside or Inside U.S. (Circle One)
				Outside or Inside U.S.
				Outside or Inside U.S.
				Outside or Inside U.S.
				Outside or Inside U.S.

Signature of Parent/Guardian _____ Date _____

File Home Language form in permanent record file.

DISTRITO ESCOLAR INDEPENDIENTE DE LOVEJOY

Encuesta de idioma hogareño Edades 3 – 21 años

La Agencia de Educación de Texas requiere que los distritos escolares lleven a cabo una encuesta del idioma hogareño de cada niño(a) matriculado(a) en las escuelas públicas. En respuesta a este requisito, el Distrito Escolar Independiente de Lovejoy, solicita que se complete el siguiente cuestionario:

Nombre del niño(a): _____

Escuela: _____ Año escolar _____

DEBE COMPLETARSE POR EL PADRE/MADRE O TUTOR:

1. ¿Cuál es el idioma que más se habla en su hogar? _____
2. ¿Cuál es el idioma que más habla su hijo(a)? _____
3. ¿Ha cambiado de distrito escolar durante los tres años pasados? Sí _____ No _____
4. ¿Estos cambios fueron para buscar trabajo temporal en cualquiera de las siguientes industrias como en agricultura, empacadora, procesando, cultivando, o levantando cosechas, etc. O quizás industrias como procesando comida, trabajo de lechería, trabajo forestal, o trabajo de pesca? Sí _____ No _____
5. La lista denomina y las edades de niños que no son matriculados en la escuela.
 Name: _____ Age: _____
 Name: _____ Age: _____
 Name: _____ Age: _____

6. ¿Nació su niño en los Estados Unidos? Si ___ no ___

*Si sí preguntar #6, terminan preguntando en este punto y el signo abajo.
 Si no preguntar #6, continúan con el resto de la forma.*

7. ¿Si su respuesta es No, en donde nació su hijo(a)? _____
 Nación, Estado o País

8. ¿Padres biológicos de este estudiante eran ciudadanos de los EE.UU. a hora del parto de estudiante? Sí _____ No _____

9. Termine la tabla abajo para indicar la historia de la educación de estudiante:

Año escolar	Categoría	Dónde	Todo o año parcial	Exterior de educación o los EE.UU. internos (Dé la vuelta a uno)	
				EE.UU. internos	EE.UU.
				EE.UU. internos	EE.UU.
				EE.UU. internos	EE.UU.
				EE.UU. internos	EE.UU.
				EE.UU. internos	EE.UU.

Firma del padre/madre/tutor

Fecha

Student Name: _____ Campus: _____



Lovejoy Independent School District

REQUEST FOR STUDENT SCHOOL BUS TRANSPORTATION
School Year _____

NO – I do not require bus services at this time.

YES – (If bus service is required, please complete the following:)

Please Print

Address: _____ Subdivision: _____

City: _____ Phone: _____ Grade: _____

The information requested above is the minimum information needed at this time.

Please be aware that a district-wide transportation policy can be found in Section III of the Student Information Handbook. To utilize district transportation all students must have a current (yellow) acknowledgement form on file.

(Parent/Guardian Signature)

Date

(Print Parent/Guardian Name)